

**Cumbria Arts in Education**

Registration number: 1019774

known as

**Creative Futures Cumbria**

**Annual Report and Financial  
Statements**

**31 March 2011**

The logo for Dodd & Co. features the word 'dodd&co' in a lowercase, sans-serif font. The letter 'o' is replaced by a stylized circular graphic consisting of three concentric, slightly offset rings, creating a sense of depth and movement.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria  
Contents**

|                                      |    |
|--------------------------------------|----|
| Reference and Administrative Details | 1  |
| Trustees' report                     | 3  |
| Trustees' responsibilities           | 12 |
| Independent auditors' report         | 13 |
| Statement of financial activities    | 15 |
| Balance sheet                        | 16 |
| Notes to the financial statements    | 17 |

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Reference and Administrative Details**

|                                    |   |
|------------------------------------|---|
| <b>Charity name</b>                | Cumbria Arts in Education known as<br>Creative Futures Cumbria  |
| <b>Charity registration number</b> | 1019774   |
| <b>Principal office</b>            | Unit 1 Hobson Court<br>Gillan Way<br>Penrith 40 Business Park<br>PENRITH<br>CA11 9GQ  |
| <b>Registered office</b>           | Unit 1 Hobson Court<br>Gillan Way<br>Penrith 40 Business Park<br>PENRITH<br>CA11 9GQ  |
| <b>Trustees</b>                    | R Bingham<br>I Booth<br>S Kekus<br>R McGraw<br>L Dean<br>I Farren (resigned 31 July 2010)<br>P Hooper<br>J Pemberton (resigned 16 April 2010)<br>E Cartwright<br>C Riches<br>JA James<br>R Elder (appointed 1 June 2010)<br>C Coulthard (appointed 1 June 2010) |
| <b>Treasurer</b>                   | TA Schofield (resigned 1 April 2010)<br>C Riches (appointed 1 April 2010)   |

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Reference and Administrative Details**

**Bankers**

National Westminster Bank  
Cheapside  
AMBLESIDE  
LA22 0BL

**Auditor**

Dodd & Co  
FIFTEEN Rosehill  
Montgomery Way  
Rosehill Estate  
CARLISLE  
CA1 2RW

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Report for the Year Ended 31 March 2011**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Management:**

The Director, Denise Alexander, has responsibility for the day-to-day management of the charity.

**Governing document:**

Constitution adopted 19th May 1992 as amended 22nd February 1993; 7th October 2002; 23rd February 2005 and 15th November 2007.

**Methods adopted for the recruitment and appointment of new trustees:**

Nominated by members and elected at AGM.

**Trustee Training:**

Trustees receive up dates from external sources on matters relevant to governance.

July 2008: an agreement commenced with Peninsula Business Services to provide advice on Personnel Employment Law and Health and Safety. In addition to specific advice being available to the Director and Trustees on a 24hour basis, regional seminars are available which Trustees may attend.

New Trustees receive an induction pack, an initial meeting with the Director/other Trustee, the invitation to initially attend Board meetings as an observer and training about the requirements of a Trustee commensurate with their prior experience and knowledge about this role.

**Decision making:**

*Staff, under the direction of the Director, have responsibility for:*

- Project planning, development and implementation.
- Activities that fulfil the requirements of Health and Safety and Personnel Law.

*Trustees are responsible for decisions relating to:*

- Strategic development
- Risk management
- Financial management
- Human resources

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Report for the Year Ended 31 March 2011**

*The allocation of grants:*

Since April 2008 grant allocation has become a more significant aspect of the work of the organisation.

Three sources of funding are currently available which entail the allocation of grants to schools/other arts based organisations:

- Creative Development Grants provided by Arts Council England
- Grants to schools through the Creative Partnership Programme to support the development of Enquiry / Change programmes.
- Grants for projects to support vulnerable young people provided by Cumbria County Council.

A Grant Awarding Policy outlining the principles and procedures for the awards of grants was approved by the Trustees March 2010 and is available for reference on the Creative Futures Cumbria web site: [www.creativefuturescumbria.org](http://www.creativefuturescumbria.org).

**RISK MANAGEMENT**

During 2009 a Risk Register was compiled which:

- Itemises the significant risks to the organisation.
- Assesses the level of impact on the organisation of each risk.
- Outline's the actions that are / should be taken to minimise each risk.

This was approved by the Trustees in March 2010; revised and approved in July 2010. It will be reviewed annually, or more frequently, if circumstances change.

**Financial Risk: the long term security of the organisation is still a major risk factor because of:**

- a) **Fixed and Short Term Project funding** which limits the ability of the organisation plan beyond the immediate future.
- b) **External risk:** the impact of the 'economic recession' has meant that the aspiration to obtain a higher proportion of future funding from the private sector and other trusts and foundations to support programme development for 2010-11 and beyond has not been realised.
- c) **Arts Council England Funding:** we will no longer receive regular funding from ACE from 2012 onwards, although we will be eligible to apply for funding via their Grants for the Arts scheme. Regular funding will be replaced by a sub-contract agreement with Curious Minds to deliver strategic work as set out by ACE in their 10 year strategic framework Achieving Great Art for Everyone. This contract will be negotiated during 2011/2012.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Report for the Year Ended 31 March 2011**

**Minimising risk:**

*Finance sub-committee:* This has continued to meet regularly to scrutinise the accounts and consider future plans. Recommendations regarding financial matters are made by this group to the full board of Trustees.

*Staffing levels:* Trustees recognised that the knowledge, skills and expertise of the core CFC staff was an invaluable asset to the organisation and current staffing levels should be maintained. Where some project responsibilities have previously been undertaken by additional freelance staff, to reduce staff costs during 2010-11 all project development and management has been undertaken by the CFC team. The exception to this was the commissioning of Margaret Riches as Network Manager, in order to complete the MLA Cumbria Network programme of work. A decision was taken by the Board that should the new director be in agreement, Margaret Riches would complete this contract through CFC.

**Law and regulation compliance risk:**

*Health and Safety and Employment Law:*

CFC continues to receive advice on Personnel and Health and Safety Law from Peninsula. This contract is in place for a further two years.

**Safeguarding Risks:** The CFC Safeguarding Policy, procedures and guidelines were reviewed during 2010-11. On 11 February 2011 the Coalition Government published the findings of its Review into the Vetting and Barring Scheme. The key recommendations have been noted and we are currently awaiting further details. The Coalition Government has confirmed that until all the appropriate legislation has been introduced and the new arrangements are established, the existing responsibilities of employers and the Independent Safeguarding Authority will remain.

**PUBLIC BENEFIT**

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties by:

- increasingly monitoring the quality of provision to the educational and creative sectors through:
- the development and implementation of an evaluation framework.
- direct observation of a sample of activities provided by the charity.
- receiving and commenting on reports regularly prepared and presented by the charity's Director and project managers.

The charity's objects relating to Public Benefit are outlined below.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Report for the Year Ended 31 March 2011**

**OBJECTIVES AND ACTIVITIES**

**The charity's objects are to:**

Advance the education and training of the *public*, of all ages and backgrounds by:

- a) Supporting and developing opportunities for educational and community groups to work with creative practitioners for the development of creative skills and aptitudes throughout Cumbria and elsewhere, as selected from time to time by the Board.
- b) Promoting and providing training and continued professional development in arts, management and educational skills for creative practitioners and those working in learning environments.
- c) Providing information and advisory services through liaison with educational and community groups to increase their interest and understanding of the arts and creative processes.
- d) Working in partnership with other agencies in furtherance of the Object of the Charity.

**ACHIEVEMENTS AND PERFORMANCE**

**Summary of main achievements of the charity during the year:**

Cumbria Arts in Education has continued to:

- establish its operational identity as 'Creative Futures Cumbria' (CFC).
- gain recognition as the lead organisation in Cumbria for the promotion of creative learning through the support of Creative Practitioners.

**Summary of the main activities of the charity in relation to its objects:**

*A CFC has continued to promote creative learning through a number of different projects:*

**A1 The Creative Partnerships Programme**

*Creative Partnerships* fosters innovative, long term partnerships between schools and creative professionals, including architects, scientists, multimedia developers and artists. These partnerships inspire young people, teachers and creative professionals to challenge how they work and experiment with new ideas.

In Cumbria, during 2010-11, 31 schools have received grants of up to £3,000 to engage in a one year Enquiry programme targeted at specific groups of pupils and teachers. These have enabled visual artists of local and international renown, dancers, designers, singers, musicians, professional journalists, architects and photographers to work closely with staff and pupils. Programmes have included professional story tellers working with Infants schools to develop speaking, listening and literacy skills, and professional authors and journalists working with primary schools to develop numeracy and literacy. Secondary school programmes have delivered ambitious visual arts programmes as well as exploring the role of creativity in promoting independent learning. Developing young people's voice has been central to every programme, and together these practitioners, staff and pupils have collaborated over bespoke creative learning programmes that address schools' priority needs.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Report for the Year Ended 31 March 2011**

In areas of Cumbria facing high levels of deprivation, 18 schools have been part of the Change School Programme, receiving up to a maximum £15K per annum to undertake an intensive three year programme supporting the creative development of the whole school. With time, resources and support to explore issues around creative learning, the Change School Programme has provided a unique opportunity for schools to work with the same range of partners as Enquiry Schools to design curricula that put creativity at their very heart.

As well as receiving direct grant support, Enquiry and Change Schools have also received the support of a Creative Agent, acting as a 'critical friend' helping to run their programme, brokering relationships with the creative partners and evaluating the sustainable impact of the work. The Creative Partnerships programme has trained 16 Creative Agents and provided work for over 65 individual arts practitioners or organisations from across Cumbria and the North West.

As the programme draws to a close this autumn we will evaluate and share the key findings of this work, building on examples of best practice with our school partners to deliver transformative arts and learning opportunities with and for Cumbrian young people.

#### **A2 Creative Development Grants**

Up to £750 per programme has continued to provide small scale project funding for schools, colleges and community groups to enable them to access the skills and expertise of artists and creative practitioners. Ten grants totalling £6,200 have been awarded to support projects with creative practitioners in a range of settings including a children's home, primary/secondary schools and a youth centre. The geographical spread covered Kendal, Brampton, Workington, Carlisle, Ulverston and Maryport.

#### **A3 Taste the Difference**

As part of the Cultural Offer this project provided opportunities to encourage families to engage with the arts and cultural activities. The aim of the project was to:

- gain evidence of what families would like to do.
- explore the barriers to access and how these might be addressed e.g. through more effective signposting.
- experiment with ways in which schools can coordinate opportunities and make them available to families from across different school communities and reduce the pressure on school staffing.

The workshops were led by a professional chef, professional artists/other volunteers/other cultural/heritage venues to explore the creative arts associated with these different cultures.

#### **A4 A Changing View**

Commissioned by North Yorkshire County Council to complete a project entitled *A Changing View*. The project was a long-term collaboration with Rambert Dance Company, building on previous work, offering a dynamic, high quality and contemporary opportunity for young people and the education sector. The partnership with Rambert, the oldest contemporary dance company in the UK and with an international profile, ensured that the participants benefited from the Company's history, ethos, professionalism and quality. Working with 4 secondary schools and 1 special school the project culminated in a performance at Ripon Cathedral, where two hundred pupils performed both dance and music created specifically for the event.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Report for the Year Ended 31 March 2011**

**A5 The Millom Project/MLA Action Research Pilot Phase 3**

Funding of £6,000 was provided by Museums, Libraries and Archives and Cumbria County Council to deliver a project with young people aged 13-18 in Millom. The aim was to investigate ways of involving young people in their local heritage and focusing on the Millom Heritage Centre and its collection. Creative practitioners Jakki Moore (performing arts) and Shaun Blezard (audio-visual/digital) worked with eight young people and museum staff during January/February, culminating in an Open Day at the museum which attracted a record audience of 88 visitors of all ages.

**A6 The Big Face**

CFC were contracted by Artistatwork.org/CLEO at a fee of £3,000 to provide project management in relation to an event in October 2010. Artist workshops focusing on self-portraiture took place in schools around Lancashire and Cumbria, culminating in The Big Face event with 100 children in Lancaster University's Great Hall. Artist Louise Bradley worked with the children and 12,600 small self-portraits to create a giant self-portrait which can be seen on the ArtisanCam website.

**A7 MLA Network**

Commissioned by the MLA to develop the Cumbria Cultural Learning Networks, groups of museums, galleries, libraries, archives and cultural attractions, which aim to develop their learning services for people of all ages. Three Cultural Learning Networks were formed and by working together they have been able to enhance the core services of their organisations by providing additional opportunities which would be difficult to develop and deliver individually. The Cultural Learning Networks have also been able to develop the knowledge and skills of their member organisations by providing training programmes to enable their staff and volunteers to become more effective as education and learning providers.

***B Professional Development Opportunities:***

**B1 Education Sector Training Programme**

During 2010-11 Creative Futures launched a new series of professional development opportunities as part of the CP programme. These included running CPD opportunities advertised through the Local Authority's schools' CPD programme, with bookings taken through CFC's website. The purpose of the programme was draw off key learning and training opportunities derived from the main CP programme over 2005-11, and make these available to a wider school audience.

Central to the programme were two events in the autumn and spring terms led by internationally renowned trainer and consultant on creativity Mathilda Joubert. These were very well attended and entitled 'Leading for Creativity'. These events focused on the role of middle leaders with responsibility for curriculum change. The two day course looked at the role of creativity in effective curriculum change.

'Creative Approaches to Literacy through Story Telling and Drama' was a popular one day course commissioned from Theatre by the Lake's education and outreach work programme Storytree. This explored how simple, practical storytelling, story making and drama techniques can be effectively used in the classroom to raise engagement and attainment in Literacy, and was a highly successful event with potential for further development.

'Exploring Creative Collaboration' was a one day course delivered by Barrow based artist Maddi Nicholson and theatre director Rachel Ashton. This course was excellently received and offers potential for further development.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Report for the Year Ended 31 March 2011**

Other planned training events that did not attract sufficient take up were unable to run, as schools are increasingly unable to release staff for CPD, particularly at secondary level.

**B2 Earlyarts**

A Professional Development Day through EarlyArts for early years practitioners was planned in partnership with Grizedale Forest, using the Forest Centre and looking at creative uses of the outdoors. Due insufficient take up, this programme was postponed. We are currently reviewing our membership of the EarlyArts network following Arts Councils recent funding decisions.

**B3 Young People's Arts Awards**

The Arts Council's Young People's Arts Award Programme provides an opportunity for young people (11 - 25 years) to develop their leadership skills and expertise in a selected aspect of the arts. Accreditation can be gained at bronze, silver and gold levels. Young people are supported through this process by Arts Award Advisors. Creative Futures Cumbria continues to be an approved trainer of Arts Award Advisors. During 2010–11 two Adviser training days in Kendal were held, with 20 attending. A contract was awarded for involvement in the Post Adviser Training support pilot to investigate strategies for new Advisers to overcome barriers preventing them starting delivery. In February 2011 an event to raise the profile of Arts Award in Cumbria was held in partnership with the Brewery Arts Centre. As well as celebrating young people's achievement, the event provided an opportunity to market our training offer.

**B4 The Mentored Training Programme**

This programme has continued to provide professional development opportunities for creative practitioners. The Training Consortia established with Prism Arts and Soundwave goes from strength to strength and has devised a further creative practitioner placement scheme to provide practical support for inexperienced artists wanting to work in a variety of educational and community settings. The scheme has been informed by feedback received from the previous mentoring programme. Three trainees have been recruited and been offered to undertake a placement in an educational setting with the support of an experienced artist as trainer.

**B5 Creative Ambassadors**

Creative Ambassadors are professionals from diverse backgrounds who have a creative element to their practice and are prepared to participate in this programme as 'volunteers'. As well as meeting CFC's aims the programme provides the volunteers with opportunities to broaden and enhance their professional skills. Creative Ambassadors visit schools to meet children and young people. Through short facilitated workshops or presentations, they provide them with opportunities to find out more about a wide range of jobs and routes to careers in the creative sector and creative industries. They focus on working with 9-19year olds. Twenty-six Creative Ambassadors were trained during 2010/11, with the total now 42. They have been active in schools in diverse ways, including a chef working with disaffected teenagers in Workington, an architect delivering a workshop with Year 10 students in Kendal and six Creative Ambassadors participating in a careers fair in Penrith in December 2010.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Report for the Year Ended 31 March 2011**

***C CFC has maintained its strategic profile within Cumbria by:***

- Co-ordinating and chairing the Cultural Offer Development Steering Group Meetings; leading on strategic initiatives to support the development of opportunities for children and young people to access the 'cultural offer' across Cumbria and engage in creative activities with the cultural, heritage and creative sectors.
- Participating in the County's Celebration of Youth Festival Steering Group.
- Working in partnership with Children's Services to raise the awareness of School Managers and the School Improvement Team of the relevance of creative approaches to teaching and learning to the 'standards and Every Child Matters agendas and implementing the revised national curriculum.
- Developing a more targeted use of electronic forms of communication such as Facebook, E-Newsletters and revisions to the layout and structure of the CFC web site. These developments have enabled CFC to promote its work more effectively and now has over 100 Creative Practitioners registered on the on-line directory.
- Supported by CCC in developing our website to target practitioners who have experience of working in health settings in order to build capacity within the sector and to advertise to a broader client group the benefits the arts can have on a wider social agenda.

***D PLANS: 2011-12***

In the year ahead Creative Futures Cumbria will continue to nurture the imagination, creative aspiration and talents of its young people and professional colleagues from both the education and creative and cultural sectors. Our plans include:

**D1 Creative Partnerships**

As the final year of Creative Partnerships programme draws to a close after 7 years, it brings to an end what may be the most significant and prolonged programme of government investment in arts education in Cumbria to date. Since its inception in 2004 the CP programme has worked with over 250 of Cumbria's 347 schools, and made a significant contribution to providing creative learning opportunities in Cumbrian schools. There have been many lessons learned, and our focus now is on completing the current programme effectively and disseminating and embedding the collective learning that will inform future work. We will work closely with artists and schools and colleagues from education across Cumbria who have been involved over the years to build on the legacy of this investment.

**D2 Strategic Development**

We will develop a contract with Curious Minds to deliver strategic arts engagement for children and young people across Cumbria. The contract will become operational from April 2012.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Report for the Year Ended 31 March 2011**

**D3 Commissioning**

Commissioning opportunities will be explored with the Local Authority focusing on further developments of the services already provided, such as an expansion in the opportunities for CPD for schools through the establishment of a 'Creative Learning Training Partnership' co-ordinated by CFC but involving a wider team of other professionals with expertise in this field; developing an arts in health network; working with CCC to develop programmes that address poverty in all its forms for children and young people.

**D4 Training**

Participate in the 7 – 11yrs Arts Award as a pilot trainer in pilot centres to develop the programme, materials and provide feedback to inform future programmes. Retain the Arts Award Advisor training license and continue to increase the number of advisers trained across sectors.

Support schools who wish to gain Artsmark accreditation by providing them with advice, information and training.

Work in partnership with Prism Arts and Soundwave to develop the Practitioner Placement Scheme for emerging artists.

**D5 Marketing**

Develop a bespoke marketing strategy to create a clear message for new and existing partners, including printed material, film and web-based resources.

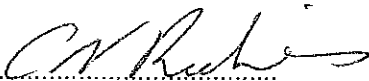
**D6 Advice and Information**

Develop our online directory and website to provide social networking opportunities, offer advice and support, making available downloadable resources.

**D7 Fundraising & Programme Development**

Additional funding will be sought from the private sector, other trusts and foundations and public sector sources to continue to build on the funding that is currently available through Cumbria County Council, Creative Partnerships and the Arts Council England in order to develop and build on current programmes.

Approved by the Trustees on 5 July 2011 and signed on their behalf by:

.....

C Riches  
Trustee

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Trustees' Responsibilities in relation to the Financial Statements**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Trustees are required by the law applicable to charities in England and Wales to prepare financial statements for each financial year which give a true and fair view of the charity's state of affairs and its incoming resources and application of resource for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ensure the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

**Independent Auditors' Report to the Trustees of  
Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

We have audited the financial statements of Cumbria Arts in Education known as Creative Futures Cumbria for the year ended 31 March 2011 set out on pages 15 to 29, which comprise the Statement of financial activities, Balance sheet and associated notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. Our work has been undertaken so that we might state to the trustees those matters we are required to state to trustees in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees Responsibilities in Relation to the Financial Statements, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 43 of the Charities Act 1993 and report in accordance with the regulations made under section 44 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

**Scope of the audit of the financial statements trustees and auditors**

A description of the scope of an audit of the financial statements is provided on the APB's website at [www.frc.org.uk/apb/scope/private.cfm](http://www.frc.org.uk/apb/scope/private.cfm).

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2011, and of its incoming resources and application of resources, for the year then ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 1993.

**Independent Auditors' Report to the Trustees of  
Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

..... continued

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 1993 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Dodd & Co  
Chartered Accountants & Registered Auditors  
FIFTEEN Rosehill  
Montgomery Way  
Rosehill Estate  
CARLISLE  
CA1 2RW

5 July 2011

Dodd & Co is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Statement of Financial Activities for the Year Ended 31 March 2011**

|   | Unrestricted<br>Funds | Designated<br>funds | Restricted<br>Funds | Total<br>Funds<br>2011 | Total<br>Funds<br>2010 |
|---|-----------------------|---------------------|---------------------|------------------------|------------------------|
| Note  | £                     | £                   | £                   | £                      | £                      |
| <b>Incoming resources</b>                     |                       |                     |                     |                        |                        |
| Incoming resources from generated funds       |                       |                     |                     |                        |                        |
| Voluntary income                              | 2                     | 49,794              | -                   | 602,558                | 660,058                |
| Investment income                             | 3                     | 428                 | -                   | -                      | 372                    |
| Incoming resources from charitable activities |                       |                     |                     |                        |                        |
|   | 4                     | 18,943              | -                   | 110,929                | 80,874                 |
| <b>Total incoming resources</b>               |                       |                     |                     |                        |                        |
|   |                       | 69,165              | -                   | 713,487                | 741,304                |
| <b>Resources expended</b>                     |                       |                     |                     |                        |                        |
| Charitable activities                         |                       |                     |                     |                        |                        |
|   |                       | 36,967              | 11,600              | 725,870                | 774,437                |
| Governance costs                              |                       |                     |                     |                        |                        |
|   |                       | 8,931               | -                   | -                      | 8,748                  |
| <b>Total resources expended</b>               |                       |                     |                     |                        |                        |
|   |                       | 45,898              | 11,600              | 725,870                | 783,368                |
| Net outgoing resources before transfers       |                       |                     |                     |                        |                        |
|   |                       | 23,267              | (11,600)            | (12,383)               | (716)                  |
| <b>Transfers</b>                              |                       |                     |                     |                        |                        |
| Gross transfers between funds                 |                       |                     |                     |                        |                        |
|   |                       | -                   | -                   | -                      | -                      |
| Net movements in funds                        |                       |                     |                     |                        |                        |
|   |                       | 23,267              | (11,600)            | (12,383)               | (716)                  |
| <b>Reconciliation of funds</b>                |                       |                     |                     |                        |                        |
| Total funds brought forward                   |                       |                     |                     |                        |                        |
|   |                       | 102,589             | 26,477              | 73,701                 | 202,767                |
| Total funds carried forward                   |                       |                     |                     |                        |                        |
|   |                       | 125,856             | 14,877              | 61,318                 | 202,767                |

The notes on pages 17 to 29 form an integral part of these financial statements.

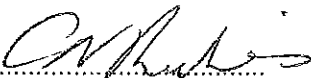
**Cumbria Arts in Education  
trading as  
Creative Futures Cumbria**

**Balance Sheet as at 31 March 2011**

|   |      | 2011             |                       | 2010             |                       |
|---|------|------------------|-----------------------|------------------|-----------------------|
|   | Note | £                | £                     | £                | £                     |
| <b>Fixed assets</b>                                   |      |                  |                       |                  |                       |
| Tangible assets                                       | 10   |                  | 14,877                |                  | 21,854                |
| <b>Current assets</b>                                 |      |                  |                       |                  |                       |
| Debtors   | 11   | 8,917            |                       | 36,081           |                       |
| Cash at bank and in hand                              |      | <u>295,075</u>   |                       | <u>290,652</u>   |                       |
|   |      | 303,992          |                       | 326,733          |                       |
| <b>Creditors: Amounts falling due within one year</b> |      |                  |                       |                  |                       |
|   | 12   | <u>(116,818)</u> |                       | <u>(145,820)</u> |                       |
| <b>Net current assets</b>                             |      |                  | <u>187,174</u>        |                  | <u>180,913</u>        |
| <b>Net assets</b>                                     |      |                  | <u><u>202,051</u></u> |                  | <u><u>202,767</u></u> |
| <b>The funds of the charity:</b>                      |      |                  |                       |                  |                       |
| <b>Restricted funds in surplus</b>                    |      |                  |                       |                  |                       |
|   |      |                  | 61,318                |                  | 73,701                |
| <b>Designated funds</b>                               |      |                  |                       |                  |                       |
|   |      |                  | 14,877                |                  | 26,477                |
| <b>Unrestricted funds</b>                             |      |                  |                       |                  |                       |
| Unrestricted income funds                             |      |                  | <u>125,856</u>        |                  | <u>102,589</u>        |
| <b>Total charity funds</b>                            |      |                  | <u><u>202,051</u></u> |                  | <u><u>202,767</u></u> |

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board on 5 July 2011 and signed on its behalf by:



C Riches  
Trustee

The notes on pages 17 to 29 form an integral part of these financial statements.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Charities Act 1993.

**Fund accounting policy**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 16.

**Incoming resources**

Grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. Grant income included in this category provides funding to support programme activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... *continued*

**Resources expended**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grants payable are payments made to third parties in the furtherance of the charitable objectives. Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specific service or output.

Grants payable without performance conditions are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

**Governance costs**

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

**Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

**Fixed assets**

Individual fixed assets costing £500 or more are initially recorded at cost.

**Depreciation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

|                       |                            |
|-----------------------|----------------------------|
| Computer equipment    | 3 year straight line basis |
| Fixtures and fittings | 15% reducing balance basis |

**Operating leases**

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... *continued*

**Pensions**

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... continued

**2 Voluntary income**

|                                      | Unrestricted<br>Funds<br>£ | Designated<br>funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2011<br>£ | Total<br>Funds<br>2010<br>£ |
|--------------------------------------|----------------------------|--------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>Donations and legacies</b>        |                            |                          |                          |                             |                             |
| Arts Council England                 | -                          | -                        | 602,558                  | 602,558                     | 611,330                     |
| Arts Council England<br>- RFO income | 49,794                     | -                        | -                        | 49,794                      | 48,728                      |
|                                      | <u>49,794</u>              | <u>-</u>                 | <u>602,558</u>           | <u>652,352</u>              | <u>660,058</u>              |

**3 Investment income**

|                              | Unrestricted<br>Funds<br>£ | Designated<br>funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2011<br>£ | Total<br>Funds<br>2010<br>£ |
|------------------------------|----------------------------|--------------------------|--------------------------|-----------------------------|-----------------------------|
| Interest on cash<br>deposits | 428                        | -                        | -                        | 428                         | 372                         |
|                              | <u>428</u>                 | <u>-</u>                 | <u>-</u>                 | <u>428</u>                  | <u>372</u>                  |

**4 Incoming resources from charitable activities**

|                  | Unrestricted<br>Funds<br>£ | Designated<br>funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2011<br>£ | Total<br>Funds<br>2010<br>£ |
|------------------|----------------------------|--------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>Projects</b>  |                            |                          |                          |                             |                             |
| CCC grants       | 15,000                     | -                        | 19,500                   | 34,500                      | 34,500                      |
| CAiE initiatives | -                          | -                        | 54,839                   | 54,839                      | 26,574                      |
| CP initiatives   | -                          | -                        | 36,590                   | 36,590                      | 15,468                      |
| Other income     | 3,943                      | -                        | -                        | 3,943                       | 4,332                       |
|                  | <u>18,943</u>              | <u>-</u>                 | <u>110,929</u>           | <u>129,872</u>              | <u>80,874</u>               |

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... continued

**5 Total resources expended**

|  | Projects       | Governance   | Total<br>2011  | Total<br>2010  |
|--|----------------|--------------|----------------|----------------|
|  | £              | £            | £              | £              |
| <b>Direct costs</b>                        |                |              |                |                |
| Grants payable - schools                   | 348,064        | -            | 348,064        | 317,815        |
| Initiative costs                           | 46,710         | -            | 46,710         | 53,961         |
| Agent fees and expenses                    | 152,142        | -            | 152,142        | 142,514        |
| Sundry expenses                            | -              | -            | -              | 105            |
| Advertising                                | 1,049          | -            | 1,049          | 7,231          |
|  | <u>547,965</u> | <u>-</u>     | <u>547,965</u> | <u>521,626</u> |
| <b>Support costs</b>                       |                |              |                |                |
| Employment costs                           | 179,451        | -            | 179,451        | 185,017        |
| Rent and rates                             | 13,085         | -            | 13,085         | 13,209         |
| Light, heat and power                      | 2,322          | -            | 2,322          | 3,189          |
| Equipment repairs and renewals             | 5,547          | -            | 5,547          | 6,195          |
| Telephone and fax                          | 3,324          | -            | 3,324          | 3,195          |
| Office expenses                            | 5,288          | -            | 5,288          | 6,977          |
| Insurance                                  | 2,214          | -            | 2,214          | 1,682          |
| Cleaning                                   | 2,183          | -            | 2,183          | 2,112          |
| Cost of trustee meetings                   | -              | 1,658        | 1,658          | 469            |
| Travelling                                 | 6,081          | -            | 6,081          | 6,505          |
| The audit of the charity's annual accounts | -              | 3,750        | 3,750          | 4,020          |
| Auditors' remuneration - non audit work    | -              | 690          | 690            | 650            |
| Legal and professional fees                | -              | 2,757        | 2,757          | 2,734          |
| Consultancy fees                           | -              | 76           | 76             | 875            |
| Depreciation of fixtures and fittings      | 2,354          | -            | 2,354          | 2,769          |
| Depreciation of office equipment           | 4,623          | -            | 4,623          | 4,623          |
|  | <u>226,472</u> | <u>8,931</u> | <u>235,403</u> | <u>244,221</u> |
|  | <u>774,437</u> | <u>8,931</u> | <u>783,368</u> | <u>765,847</u> |

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... continued

**6 Grants to institutions**

| Name of Institution      | Activity | £              |
|--------------------------|----------|----------------|
| Grants payable - schools | Projects | <u>348,064</u> |

**7 Trustees' remuneration and expenses**

No trustee of the charity received any remuneration for their work with the charity.

During the year three trustees were reimbursed a total of £64 for expenses incurred undertaking their duty as a trustee (2010 - £0).

**8 Net outgoing resources**

Net outgoing resources is stated after charging:

|   | 2011         |              | 2010         |              |
|---|--------------|--------------|--------------|--------------|
|   | £            | £            | £            | £            |
| The audit of the charity's annual accounts  | <u>3,750</u> |              | <u>4,020</u> |              |
|   |              | 3,750        |              | 4,020        |
| Auditors' remuneration - non audit services |              | 690          |              | 650          |
| Depreciation of owned assets                |              | <u>6,977</u> |              | <u>7,392</u> |

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... continued

**9 Employees' remuneration**

The average number of persons employed by the charity (including trustees) during the year was as follows:

|                       | <b>2011<br/>No.</b> | <b>2010<br/>No.</b> |
|-----------------------|---------------------|---------------------|
| Charitable activities | <u>7</u>            | <u>6</u>            |

The aggregate payroll costs of these persons were as follows:

|                     | <b>2011<br/>£</b> | <b>2010<br/>£</b> |
|---------------------|-------------------|-------------------|
| Wages and salaries  | 165,509           | 165,930           |
| Social security     | 3,712             | 7,851             |
| Other pension costs | 10,210            | 9,661             |
|                     | <u>179,431</u>    | <u>183,442</u>    |

No employee received emoluments above £60,000.

Wages and salaries includes £47,906 paid by the charity to Arts Council England for staff seconded to continue their work with the Creative Partnership programme when it was incorporated with Cumbria Arts in Education. This amount includes social security and employers' pension contributions. These can not be separated from the figure for wages and salaries, as Cumbria Arts in Education does not receive any breakdown of the specific elements which make up the payment.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... continued

**10 Tangible fixed assets**

|                                      | <b>Fixtures,<br/>fittings and<br/>equipment<br/>£</b> |
|--------------------------------------|---|
| <b>Cost</b>                          |   |
| As at 1 April 2010 and 31 March 2011 | 34,211  |
| <b>Depreciation</b>                  |   |
| As at 1 April 2010                   | 12,357  |
| Charge for the year                  | 6,977   |
| As at 31 March 2011                  | 19,334  |
| <b>Net book value</b>                |   |
| As at 31 March 2011                  | 14,877  |
| As at 31 March 2010                  | 21,854  |

**11 Debtors**

|                                | <b>2011<br/>£</b> | <b>2010<br/>£</b> |
|--------------------------------|-------------------|-------------------|
| Other debtors                  | 6,155             | 32,901            |
| Prepayments and accrued income | 2,762             | 3,180             |
|                                | 8,917             | 36,081            |

Debtors includes £5,875 (2010 - £5,875) receivable after more than one year.

**12 Creditors: Amounts falling due within one year**

|                              | <b>2011<br/>£</b> | <b>2010<br/>£</b> |
|------------------------------|-------------------|-------------------|
| Trade creditors              | 1,598             | 18,178            |
| Other creditors              | 93,375            | 89,100            |
| Accruals and deferred income | 21,845            | 38,542            |
|                              | 116,818           | 145,820           |

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... *continued*

**13 Operating lease commitments**

As at 31 March 2011 the charity had annual commitments under non-cancellable operating leases as follows:

Operating leases which expire:

|                           | <b>Land and Buildings</b> |               |
|---------------------------|---------------------------|---------------|
|                           | <b>2011</b>               | <b>2010</b>   |
|                           | <b>£</b>                  | <b>£</b>      |
| Within one year           | 4,000                     | -             |
| Within two and five years | -                         | 12,000        |
|                           | <u>4,000</u>              | <u>12,000</u> |

**14 Pension scheme**

**Defined contribution pension scheme**

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £10,210 (2010 - £9,661).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... *continued*

**15 Related parties**

**Controlling entity**

The charity is controlled by the trustees.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... continued

**16 Analysis of funds**

|  | At 1 April<br>2010 | Incoming<br>resources | Resources<br>expended | Transfers | At 31<br>March<br>2011 |
|--|--------------------|-----------------------|-----------------------|-----------|------------------------|
|  | £                  | £                     | £                     | £         | £                      |
| <b>General Funds</b>                   |                    |                       |                       |           |                        |
| Unrestricted income fund               | 102,589            | 69,165                | (45,898)              | -         | 125,856                |
| <b>Designated funds</b>                |                    |                       |                       |           |                        |
| Capital grants                         | 26,477             | -                     | (11,600)              | -         | 14,877                 |
| <b>Restricted Funds</b>                |                    |                       |                       |           |                        |
| Transitional Office<br>Alignment       | 1,926              | -                     | (1,926)               | -         | -                      |
| Creative Development<br>Grants         | -                  | 4,500                 | (4,500)               | -         | -                      |
| Bigger Sound - Cultural<br>Offer Pilot | -                  | 2,500                 | (2,500)               | -         | -                      |
| Creative Partnerships                  | 71,775             | 606,472               | (627,761)             | -         | 50,486                 |
| Mentoring Programme                    | -                  | 34,556                | (34,556)              | -         | -                      |
| Vulnerable Young Adults                | -                  | 5,000                 | (3,000)               | (2,000)   | -                      |
| Arts Award                             | -                  | 1,350                 | (1,350)               | -         | -                      |
| Professional learning                  | -                  | 5,956                 | (5,956)               | -         | -                      |
| Legacy school learning                 | -                  | 26,720                | (15,888)              | -         | 10,832                 |
| Renaissance NW                         | -                  | 10,000                | (10,000)              | -         | -                      |
| Arts engagement                        | -                  | 2,000                 | (2,000)               | -         | -                      |
| Tullie House project                   | -                  | 4,000                 | (6,000)               | 2,000     | -                      |
| Artists at work                        | -                  | 3,147                 | (3,147)               | -         | -                      |
| Changing view                          | -                  | 3,500                 | (3,500)               | -         | -                      |
| Meet the artists                       | -                  | 786                   | (786)                 | -         | -                      |
| Tullie House/Wordsworth<br>trust       | -                  | 3,000                 | (3,000)               | -         | -                      |
|  | <u>73,701</u>      | <u>713,487</u>        | <u>(725,870)</u>      | <u>-</u>  | <u>61,318</u>          |
|  | <u>202,767</u>     | <u>782,652</u>        | <u>(783,368)</u>      | <u>-</u>  | <u>202,051</u>         |

Unrestricted funds are made up of general unrestricted funds and the capital grant fund. The capital grant fund represents grants which were received to fund the purchase of capital assets. These funds have been expended and capital assets bought. The grants have been included in full in the SOFA. The value of the capital grant fund will fall in value over the life of the assets as they are depreciated.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... *continued*

Transitional Office Alignment - This fund relates to grant income to cover costs associated with the merger of Cumbria Arts in Education with the governments Creative Partnerships programme, and the subsequent relocation of the charity's operations. The fund has been granted to cover costs of new equipment and infrastructure, staff costs and training, policy alignment, rebranding, staff relocation and other expenses relating to the merger.

Creative Development Grants - This fund is used to provide grants to institutions of up to £750 per programme to enable them to access the skills and expertise of artistic and creative practitioners.

Bigger Sounds: Cultural Offer - This project aims to support people, particularly those over the age of 50, to support young people too experience their cultural offer.

Creative Partnerships - This represents the funding received from the Arts Council in England to fund the Creative Partnerships programme.

Mentoring Programme - Fund is to cover costs of professional development of artistic mentors.

Vulnerable Young Adults - This fund is to be used to support vulnerable young people to enable them to gain access to the arts.

Arts Award – This fund is used to provide opportunities for young people to develop their leadership skills and expertise in a selected aspect of the arts.

Professional Learning – This fund is to manage and support the provision of training to creative practitioners.

Legacy School Learning – This fund is to develop sustainable learning networks between schools participating in the Creative Partnerships programme.

Renaissance NW – This fund is to promote life long learning through the use of museums, archives, galleries and attractions.

Arts Engagement – This funding was to develop search facilities on the CFC website.

Tullie House Project – This funding is to support museums, libraries and archives to develop strategies to promote their services.

Artists At Work – This funding was to provide project management in relation to The Big Face event.

Changing View – This funding is for work to enable young people and the education sector to benefit from a collaboration with the Lambert Dance Company to experience contemporary dance culminating with a performance at Ripon Cathedral.

Meet the Artists – This funding is to be used to take a strategic lead in bringing together artists and public health workers to increase the amount, and improve the delivery of, high quality arts activities across a range of community and health care settings.

**Cumbria Arts in Education  
known as  
Creative Futures Cumbria**

**Notes to the Financial Statements for the Year Ended 31 March 2011**

..... *continued*

Tullie House/Wordsworth Trust - This funding is to work with the Wordsworth Trust to develop opportunities for young people in Cumbria.

**17 Transfers**

Transfers between funds are permitted under the terms of funding agreements and are where projects or activities satisfy the requirements of both funds.

**18 Net assets by fund**

|   | <b>Unrestricted<br/>Funds</b> | <b>Restricted<br/>Funds</b> | <b>Total Funds<br/>2011</b> | <b>Total Funds<br/>2010</b> |
|---|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
|   | <b>£</b>                      | <b>£</b>                    | <b>£</b>                    | <b>£</b>                    |
| Tangible assets                                   | 14,877                        | -                           | 14,877                      | 21,854                      |
| Current assets                                    | 129,528                       | 174,464                     | 303,992                     | 326,733                     |
| Creditors: Amounts falling<br>due within one year | (3,672)                       | (113,146)                   | (116,818)                   | (145,820)                   |
| Net assets  | <u>140,733</u>                | <u>61,318</u>               | <u>202,051</u>              | <u>202,767</u>              |